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October 2023

**Dear Parents and Carers** 

## Re: Annual Review

It is very important to us that you have an opportunity to provide your feedback at your child's Annual Review.

Your annual review is a person centred review which puts your child at the very heart of the discussion, has information available to all and enables everyone to contribute equally.

Person centred reviews provide an opportunity to gather information about:

- what is important to your child now and in the future
- what support your child person needs
- what is working and what is not working in their life.
- during the review, an action plan is developed based on person centred outcomes.

As part of the annual review process, Brent have introduced a new proforma to ensure the views of parents and child are included.

Please complete (or ask a friend/relative to help complete) the attached so that we can capture your views about your child's progress and include them in the Annual review documentation.

Please return your completed one-page profile and hand to the school office in the envelope provided by **Monday 30<sup>th</sup> October 2023.** 

Thank you for your continued support

Kindest regards

Ms Rachel Rai | Headteacher